# **HISTORY**

# What can I do with this major?

#### **AREAS**

#### **EMPLOYERS**

## **STRATEGIES**

#### **LOCAL AND STATE GOVERNMENT**

Public Policy
Regional Planning
City or Town Management
Legislative, Executive, or Judicial Services
Program Administration
General Services
Community Affairs
Social Services
Law Enforcement

Counties
Cities
Municipalities
Townships
Municipal archives
Libraries
Museums, parks, and historic sites
Arts and humanities councils
School districts
Departments of state government
Legislative agencies
Court systems

Research your local and/or state government.

Employment opportunities in local government tend to follow population trends in terms of growth and decline in availability of positions. Check statistics on growing communities to find the most opportunities. Be prepared to relocate.

Develop a network of contacts through referrals and informational interviews.

Conduct research that could be useful to your community.

Get involved in civic organizations and events.

Complete an internship in a government agency.

Participate in local or national election campaigns.

Familiarize self with government application process.

#### FEDERAL GOVERNMENT

Public Policy
Research
Intelligence
Foreign Service
Law Enforcement
General Services
Legislative, Executive, or Judicial Services
Program Administration

There are over 170 federal departments and agencies including:

The Smithsonian Institute
National Archives and Records
Library of Congress
National Park Service
Federal Bureau of Investigation
Central Intelligence Agency
Foreign Service

Take courses or minor in applicable interest area(s). Seek leadership roles in relevant campus organizations such as model United Nations, student government, and cross-cultural organizations.

Write for campus publications focused on national and international affairs.

Participate in national campaigns.

Develop skills in computers, statistics, and data analysis.

Acquire foreign language competency and travel experience for international positions.

Complete an internship with the federal government. There are a large number of specialized agencies within the federal government. Do extensive research in order to find the area that best fits your interests.

Become familiar with the government application process. Utilize applicable websites and seek assistance from your college career center.

#### **POLITICS**

Elected or Appointed Leadership Campaign Management Staff Administration Special Interest Advocacy Political Advising Lobbying

# **EMPLOYERS**

Legislative, executive, or judicial officials National, state, or local government Political action committees Political parties Campaigns: national, state, or local Industrial, educational, and public interest groups Lobbying organizations Large business firms

# **STRATEGIES**

Volunteer to work with public interest groups, political campaigns, political associations, or community service projects.

Be prepared to begin a political career as a volunteer before moving to paid positions.

Many elected public officials begin careers in other fields (law, medicine, business) before campaigning for office.

Gain experience and make contacts through internships with government agencies or legislatures.

Become involved in campus political groups, student government, or student publications.

Obtain leadership roles in campus organizations. Take courses in statistics, public policy, or other specific interest areas.

#### LAW

See also What Can I Do With This Major in Law?

Prosecution

Defense

Contractual

Corporate

Nonprofit or Public Interest

Government

Mediation

Other Specialties

Law Assistance

Law firms

Federal, state, and local government

Private practice

Corporations

Special interest groups

Universities and colleges

Legal aid societies

Nonprofit and public interest organizations, e.g. ACLU, NAACP Legal Defense Fund, Legal

Services Corporation

Legal clinics

Other private legal services

Plan on attending law school or a paralegal training school/program depending on area of interest.

Develop strong research skills and attention to detail. Participate in debate or forensic team to hone com-

munication skills.

Choose courses or a minor to specialize in a particular area of law, e.g. a minor in business for a career in corporate law.

Gain experience and build skills through part-time or summer work in a law firm or an organization related to your particular interests.

Shadow an attorney to learn more about the field and various specialties.

Get involved in pre-law and mock trial organizations. Volunteer with a public advocacy group.

Seek experience with mediation and conflict resolution.

Maintain a high grade point average and secure strong faculty recommendations. Prepare for the LSAT (Law School Admission Test).

# **EMPLOYERS**

# **STRATEGIES**

#### **NONPROFIT**

Administration
Management
Public Relations
Program Coordination
Fund Raising/Development
Grant Writing
Writing/Editing
Volunteer Coordination

Community Education

History museums and historical sites
Historical associations and societies
Cultural heritage organizations
Historical projects
Research and service institutions
Libraries
Educational institutions
Local and national nonprofit agencies
Trade or professional associations
Special interest groups

Nonprofit organizations

Gain experience through volunteering or completing an internship.

Supplement curriculum with courses in anthropology, sociology, art history, or foreign languages.

Obtain leadership roles in relevant campus and community organizations.

Develop strong communication and research skills. Learn how to write grants.

Develop an understanding of budgeting and fiscal management.

Demonstrate knowledge and experience in a specialty area, time period, or geographic locale.

Research organizations' values to find a good fit with yours. It is critical that you are knowledgeable about and committed to the work you're going to do.

Investigate term of service or service corps positions as a way to gain entry into the field.

Consider earning a graduate degree for more job opportunities and advancement.

#### **CURATORIAL AND ARCHIVAL MANAGEMENT**

Functions Include:

Acquisition

Preservation

Arrangement

Cataloguing/Categorizing

Exhibition/Installation

Describing

Analyzing

Authenticating

Maintaining Records

Research

Education

Museums

Historical homes

Art galleries

Libraries

Special collections

Historical societies

Universities and colleges

State and local government

Federal government, particularly the National

Archives and Records Administration

Corporations

Non-profit organizations

Research institutions

Earn a graduate degree in museum studies, conservation, information science, or related area. Research prerequisites and take the necessary courses. The most competitive candidates may have more than one graduate degree.

Acquire strong computer knowledge and experience.

Obtain an internship in a related organization.

Volunteer at campus or community museums.

Get involved with relevant student organizations.

Develop excellent written and oral communication skills, organizational skills, and an attention to detail.

Learn about grant writing, budgeting, and legal issues surrounding historical artifacts.

Attend professional conferences, seminars, and trainings.

Earn the "Certified Archivist" designation.

Most curators specialize in a material or objects.

#### **EDUCATION**

Primary and Secondary:

Teaching

Administration

Library Services

**Higher Education:** 

Teaching

Research

Information/Library Services

Administration

Student Support Services

Admissions

Financial Aid

Advising

Development

Student Affairs

Alumni Affairs

Community Education

#### **EMPLOYERS**

K-12 schools, public and private

Boards of education

Four-year colleges and universities

Two-year and community colleges

Technical schools

Medical and professional schools

Museums

Historical sites

Arboretums, gardens, and conservatories

Camps

National and state parks

#### **STRATEGIES**

Complete a teacher preparation program to teach in the public school system.

Obtain teaching certificate/license for desired subject area and/or grade level. Requirements for certification/licensure vary by state. Seek multiple certifications to increase employability.

Private schools may not require certification or licensure but may prefer candidates with graduate degrees in subject areas.

Seek experience with youth through summer jobs at camps, churches, or other community organizations.

Develop excellent presentation and communication skills.

Become skilled in the use of multimedia.

Learn how to develop curriculum and workshops.

Volunteer or intern in an organization of interest.

A doctoral degree is required to teach and research at four-year institutions or to enter the highest levels of university administration. A master's or Ph.D. degree is required to teach at two-year schools.

Earn a master's degree in student personnel, student development, counseling, or library/ information sciences for student affairs, higher education administration, and librarian positions.

Maintain a high grade point average and secure strong faculty recommendations.

Gain related experience on campus through student leadership opportunities such as Peer Mentors, Resident Assistants, or Orientation Leaders.

For community education, become an expert in a particular subject and build a local reputation.

# BUSINESS

Writing/Editing

Sales Manag

Management
Office Administration
Human Resources
Training and Development
Public Relations

# **EMPLOYERS**

Product and service organizations Retail stores

Hotels

Restaurants

Wholesalers

Manufacturers

Banks and financial institutions

Insurance companies Real estate agencies

Consulting firms

Other business corporations

# **STRATEGIES**

Earn a minor in business.

Develop excellent communication skills.

Gain experience in an area of interest through internships or other employment.

Obtain leadership roles in campus or community organizations.

Demonstrate excellent interpersonal skills and a high energy level.

Hone computer skills and learn software packages such as databases, spreadsheets and presentations.

Be prepared to start in entry level positions, such as management trainee programs.

Consider earning an MBA to advance into higher levels of business management, consulting, research, and brand management.

#### **MEDIA**

**Editing** 

Reporting

Circulation

Sales

**Publishing** 

Electronic Media

**Public Relations** 

**News Programming** 

Newspapers: national, local, or trade

News departments of local, public, and commercial radio and television stations

Wire services

Magazines and journals

Internet sites

National, state, or regional radio networks

Independent radio syndications

Textbook or commercial publishing houses

Consider a double major or minor in journalism or broadcasting/electronic media.

Obtain an internship or work experience with a newspaper, magazine, radio station, or television station.

Join the college newspaper, yearbook, or other publication staff.

Become proficient in desktop publishing and photography.

Learn HTML and other computer programs to prepare for online work.

Develop excellent verbal and written communication skills through communications courses or other writing intensive coursework.

Join professional associations as a student member.

Create a portfolio of published writing samples.

Develop a professional network and become aware of various social medias.

#### **GENERAL INFORMATION**

- A major in history provides a broad, liberal arts education. Develop a career goal, and then obtain the skills, experiences, and education necessary to enter that field.
- An undergraduate degree in history is good preparation for graduate study in history, as well as other areas such as, law, public administration, or business. Research the prerequisites for the degree of interest and tailor program of study to meet curricular requirements.
- Part-time and summer jobs, internships, and volunteer positions are critical to gaining the experience and skills that employers seek.
- Obtain leadership roles in school or community organizations. Get involved in student government, mock trial, debate team, or Model United Nations.
- Excellent verbal and written communication skills are imperative for most careers related to history, politics, or government.
- Prepare to develop a specialty area including both academic training and work experience for history related careers. Develop patience, persistence, and drive to obtain history related jobs.
- Gain experience in fundraising and grant writing techniques. Nonprofit and educational organizations are often funded in this manner.
- Conduct informational interviews to learn about careers of interest and develop a network contacts.
- Research websites and books that address various job opportunities, hiring processes, and pay structure.